

Chicago Public Schools is seeking qualified candidates to become Substitute Teacher.

Substitute Teacher Requirements

Please visit www.isbe.net/Pages/Educator-Licensure-Requirements.aspx to obtain one of the licenses listed below issued by the Illinois State Board of Education

- Short-Term Substitute License – Associates degree or 60 college credit hours
- Paraprofessional License - Bachelor's degree or higher
- Substitute Teacher License – Bachelors degree or higher
- Professional Educator License – Bachelors degree or higher

BECOME A SUBSTITUTE TEACHER

Step 1: Apply for a substitute license, please visit www.isbe.net/Pages/Educator-Licensure-Requirements.aspx.

- Associates' degree/60 college credit hours – (STS) Short-Term Substitute Teacher License
- Bachelor's degree in any subject area – (SUB) Substitute Teacher License
- Bachelor's degree in any subject area – (PARA) Paraprofessional License

Step 2: Once the license has been issued, candidates must register the license with Region 15 – City of Chicago.

Step 3: Apply for the substitute teacher role at www.cps.edu/iwanttosub

Step 4: Sign up to interview upon receiving an email invitation to interview

Step 5: Complete Interview

Step 6: As a result of a successful interview, complete onboarding and staffing process

Step 7: Select substitute teaching assignments using Frontline.



Make a difference.

Set your own schedule.
Become a substitute teacher
with Chicago Public Schools!

Substitute teachers are NOT required to live in Chicago