

Mission: Brief summary about why this role exists

The purpose of the **Every Child Ready Chicago (ECRC) Advisory Council** is to build a coherent prenatal to five system that provides equitable access to the supports and services families need.

Their role is to:

- Advise the Mayor's Office, Chicago Public Schools, Department of Family and Support Services and other relevant city agencies on priorities and activities related to building a strong early learning system in Chicago.
- Provide a space for transparent and timely sharing of information and resources.
- Provide a platform for supporting collaboration across the early childhood community in Chicago

Executive Committee Members are responsible for stewarding the work of Every Child Ready Chicago (ECRC) forward.

The Executive Committee exists to provide strategic leadership and direction to ensure the sustainability of the ECRC Advisory Council and that it is meeting its purpose and role.

Committee Member Profile: Brief description of the ideal candidate, their eligibility requirements, and responsibilities

You can see the big picture and the details: You are able to see the end goals and the steps it takes to get there.

You are flexible and adaptable: You are resilient and thrive in the face of uncertainty. You rely on your growth mindset and agility to manage fast-paced, dynamic work.

You are both a do-er and a leader. You have a track record of getting things done. You support creating the conditions for your team to innovate, learn, grow, and thrive through their work.

Agent of social change: You see yourself as a leader when it comes to managing creating change for families and other stakeholders in the early childhood education and care landscape.

To be eligible to participate in the ECRC Executive Committee, one must:

- Have previous experience with ECRC or other early childhood related collective impact initiatives
- Live or work within the city of Chicago
- Knowledge of and/or experience with Chicago's early childhood programs and services

Key responsibilities of the ECRC Executive Committee members are:

- May serve up to two renewable one year terms (average of 5-7 hours a month)
- Participate in community events and functions held or planned by the committee
- Regular attendance at all ECRC and Executive Committee's scheduled meetings
- Participate in succession planning activities

Key Objectives: Three most important things for the person to prioritize in the role in 2023

1. Support sustainable function

- Define and maintain a governance structure, including committee structure and leadership
- Ensure Advisory Council structure aligns with resources and goals

2. Drive strategy for the ECRC Advisory Council

- Identify system challenges and inform priorities, committee work, and council meetings
- Share information and offer thoughtful insights when decisions need to be made

3. Accountability and responsiveness to the community

- Cultivate community engagement and involvement
- Ensure responsive communication and feedback loops
- Serve as a bridge between community at large, the Mayor's Office, and other city agencies
- Ensure ECRC is working in the best interest of the early care and learning community in Chicago